



## **Upcoming Programs & Events**

Visit [www.azsae.com](http://www.azsae.com) for a complete Calendar of Events or to register for a program.

### **4<sup>th</sup> Fridays: Interactive Professional Development & Networking Program Series**

Join us for these Member Luncheon Programs held on the 4th Friday of the month. The programs lead off with an insightful presentation by an authority on the featured topic and then participants at each table network and discuss their own challenges around the issue and share ideas and solutions.

#### **March 23, 2007: Associations Impact Arizona**

Strategies for Communicating the Socio-Economic Value of Your Association.

### **Tech Tools & Techniques Workshop Series**

Join us for these skill-building and collaborative learning workshops and take home, easy to implement tips for maximizing Microsoft applications used everyday in your association office such as Word, Excel, Outlook, Publisher and Access. Learn the tricks and practice the techniques that not only save time and improve the quality of your work but that build your skill level on critical computer functions. *These workshops are only available to AzSAE Members and their staff.*

#### **May 16, 2007: To Excel or Not to Excel**

Understanding and Practicing Uses of MS Excel Beyond Number Crunching

## **Resources**

### **Knowledge Center**

The AzSAE Knowledge Center is a collection of resources, samples and publications for association professionals. The center is organized into 9 major departments covering topics such as Membership, Boards and Events. AzSAE Members may access the center at [www.azsae.com](http://www.azsae.com) with their member login and password. **Have a resource you would like to share?** Send it to [info@azsae.com](mailto:info@azsae.com) (preferred formats are: word, excel, publisher and pdf).

#### **Featured Department: Events**

Looking for an unique meeting venue? Need a great tool for managing the various tasks involved in planning an event? Want to send an RFP for a meeting but not sure what to include? These and other resources are available in the Events Department.

### **Key Partners**

AzSAE Key Partners are your strategic allies in the Association Industry. They not only provide services and products key to the successful management of your organization, they have a great understanding of association's unique needs. Call one of them today and "**Experience the Difference**" having the right key makes. Visit [www.azsae.com](http://www.azsae.com) for a directory of Key Partners.

## **Career Center**

### **CAE Corner**

The Certified Association Executive (CAE) program is designed to elevate professional standards, enhance individual performance, and designate association professionals who demonstrate the knowledge essential to the practice of association management. For more information, visit [www.asaecenter.org](http://www.asaecenter.org).

Ready to achieve a new level of professional growth and recognition? Check out the **Eligibility Requirements** at [www.asaecenter.org](http://www.asaecenter.org)

## News

### **AzSAE 110% Club**

Special Thanks to the AzSAE Members that demonstrate their support for quality educational programming and resources by joining the 110% Club – for a list of club members, visit [www.azsae.com](http://www.azsae.com).



Arizona Society of Association Executives  
815 N. 1<sup>st</sup> Avenue, Suite 1, Phoenix, AZ 85003  
Tel: (602) 266-0133 Web: [www.azsae.com](http://www.azsae.com)

*You have received this message because of your association with the Arizona Society of Association Executives (AzSAE). Some notices may be considered commercial in nature. To "opt out" of receiving such notices, please reply to this email and type, "REMOVE FROM LIST" in the subject line. You may also contact the AzSAE Office at 602.266.0133.*